

The meeting was called to order by Chairman Dick Wehrman at 12:30 p.m. In addition to Dick board members present were Darrel Schallenberger, David Crismon, Vicky Miller, Loren Lambert, Debbie Lamm, Bob Paintin, Beverly Newbanks, Mary Curtiss, Edna Fross, and Nancyann Davidson. Board members absent were Shelley Hornung and Sherry LaFlore. Staff members present included Ron Walters, Cheyenne County; Keith Caulkins, Limon; Debby Conrads and Terry Baylie, ECCOG Office. Dick led the group in the pledge of allegiance.

### **September 15, 2011 Minutes**

Bob Paintin moved to approve the Minutes of September 14, 2011. Motion was seconded by Beverly Newbanks and carried unanimously.

### **Add Agenda Item**

Dick asked for additional agenda items. No additional agenda items were added. Bob Paintin moved to approve the agenda. Motion was seconded by David and carried unanimously.

### **Election of Officers for 2012**

Before the election, Terry said that the following members were up for re-appointment by the ECCOG Board this year: Edna Fross of Burlington; Mary Curtiss of Simla; David Crismon of Hugo and Bob Paintin of Cheyenne Wells. Terry asked if they were willing to continue to serve on the advisory board, all said they were. Terry also said that Sherry LaFlore was no longer able to serve on the Board and a search is currently underway to find a replacement from Cheyenne County.

According to the by-laws, officers are allowed to serve 3 consecutive terms. Based on that information, Darrell Schallenberger moved to reappoint the following slate of officers for a second term by acclamation:

Chair: Dick Wehrman, Elbert County

Vice-Chair: Loren Lambert, Kit Carson County

Secretary: Nancyann Davidson, Elbert County

Motion was seconded by Bob Paintin. Motion carried unanimously.

### **CDOT Contract Update**

Terry said that CDOT stated that it expedited the signature process a bit by no longer requiring one of the state's signatories, and adding language that will now be standard for admin/operating (not capital) so that if CDOT cannot fully execute a contract by January 1, ECCOG would still be able to bill for all of January. She said that at the time of the December 7, 2011 ECCOG Board meeting, a contract still had not arrived, and the next Board meeting would not be held until January 4, 2012. After additional discussion, The Board of Directors asked Terry to email the signature page and funding amounts to all Board members when received by CDOT, asking for approval/disapproval for Chairman to sign the contract, within 24 hours. The contract was received on December 21<sup>st</sup>, emailed to the Board; approval to sign

received and signed signature pages sent to CDOT certified mail on December 27<sup>th</sup>. The contract received final signature at CDOT on January 31, 2012 and the contract was sent and received by ECCOG on February 2, 2012.

## **2012 Ombudsman Program Evaluation & Other Program Related Issues**

Debby said...

### **Substance Abuse Policy Review**

Debby reported that a review of the ECCOG transit system policy was conducted on November 17, 2011, at which time a review of one of the collection sites was also conducted. Debby reviewed some of the findings noted at the time, but said that an official summary and additional information needed to update our policy has not yet been received. Debby said that items needing updated included the need for a new Substance Abuse Professional for referral of positive test employees; general review the policy manual when the template suggested is received; substance abuse posters need to be posted at the main office; add abuse hotline numbers to policy manual when received; change notification to a fax method for random testing "pulls" so that they are received by us on the first day of every quarter; revise the form faxed to the collection site to include time the employee was notified and the time the employee arrived at the site; look at the accident/incident forms, may need to revise when after receipt of information. Discussion was also held on the "reasonable suspicion" testing process, which is very difficult for our system because of the large geographical area and method of operation. Bob Paintin explained Cheyenne County's process for reasonable suspicion testing of employees.

### **Potential SUA Department Move**

Terry provided information on the proposed move of the SUA (State Unit on Aging) from the Colorado Department of Human Services (CDHS) to the Department of Health Care Policy and Finance (HCPF). The SUA currently funds the ECCOG Area Agency on Aging's various senior services programs through a combination of state and federal grants. Terry explained that there is a proposal to move the Division for Developmental Disabilities (DDD), the State Unit on Aging (SUA) and the Children's Habilitation Residential Program (CHRP) from the CDHS to HCPF. This proposed move is apparently as a result of the Joint Budget Committee's request to examine relocating just DDD, which somehow blossomed into relocating the above three divisions. The first the AAA's heard of this was at a meeting held on November 16, 2011 in Denver and several letters have been sent to CDHS and HCPF expressing concern over the seeming urgent need by the state to move on this quickly. The AAA's are concerned about this move due to the large size of HCPF and its ability to timely and appropriately manage additional responsibilities; the fact that AAA's are not Medicaid waiver programs (how would seniors who don't fall under Medicaid eligibility be effected); and concern over what would happen with the OCP (Older Coloradoans Program) funds. Despite that there still needs to be a bill written, a sponsor for the bill, and passage of the bill for this move to happen, it seems to be on the fast track and plans for this move are already underway for implementation by July 2012. Bob moved to recommend the COG Board write a letter voicing concerns to both State offices, with a cc to all county commissioners, the JBC, state legislators, the Governor, and the Colorado Commission on Aging. Motion was seconded by Beverly Newbanks and carried unanimously.

### **SFY 2012 Aging Service Evaluation**

Included in Board member packets is a one-page summary of the response to the compliance issues from the November 29, 2011 conference call between the State Unit on Aging and East Central COG Area Agency on Aging staff. The evaluation is for SFY2012, which started in July 2011. The State has advised that all evaluations would be conducted in-house which means State staff will no longer be traveling to AAA's for on-site visits, and no desk evaluations will be conducted. These evaluations will be conducted via phone conference in the future. Preliminary requested information was sent on November 14, 2011. Debby has already been working on this for a few months, but the problem the AAA faces is the lack of resources...i.e. fresh vegetables/fruits and low sodium or no salt added canned vegetables. The official evaluation was received on December 20, 2011, and the regional corrective action plan was sent to the State on December 22, 2011. Terry reviewed the agency corrective action (noted in red). The nutrition portion implementation date was rejected by the State on January 12, 2012; was revised by the AAA on January 18<sup>th</sup> and new implementation date of May 1, 2012 was approved by the state on January 20<sup>th</sup>. Debby will be working with our regional dietitian and the State Nutritionist to bring the menus into compliance.

### **2011 Year-End Statistical Report**

Terry reviewed the year-end 2011 service units and expenditures for both the aging and public transit services.

### **Board Member Concerns/Comments**

The Board felt that a more quiet meeting place needed to be identified. Terry and Debby will choose a different location for the next meeting.

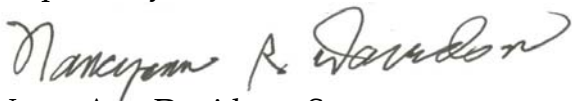
### **Other**

There was no further business.

Next Meeting Date – April 12, 2012, location TBD – Lunch will be at the IHOP in Limon

Dick declared the meeting adjourned at 2:28 pm.

Respectfully Submitted,



NancyAnn Davidson, Secretary

Senior Services & Transit Advisory Board