

Senior Services & Transit Advisory Board Minutes
Thursday April 14, 2014 Limon, Colorado

The meeting was called to order by Chairman Loren Lambert at 12:50 p.m. New board members Kelly Johnson (Lincoln County) and Marcia Eder (regional representative) were introduced. In addition to Loren, board members present were David Crismon, Henrietta Owen, Mary Curtiss, Debbie Lamm, Tara Gaynor, Edna Fross, and Nancyann Davidson. Board members absent were Beverly Newbanks, Patrick Ward, and. Staff members present was. Also present was Lenora Winslow with Eastern Colorado Home Care. Those present introduced themselves and the county they represent.

Loren led the group in the pledge of allegiance.

Approval of the February 13, 2014 Minutes

Tara Gaynor moved to approve the February 13, 2014 Minutes; motion was seconded by Nancyann Davidson and carried unanimously.

Add agenda items/Approve Agenda

Loren asked for additional agenda items, hearing none, Tara Gaynor moved to approve the agenda. Motion was seconded by Edna Fross and carried unanimously.

FTA Contract Update/Population Data/Transit Schedule

Terry said that a contract was finally signed on February 26th by CDOT for the operating and admin funds for 2014; and the actual contract was received March 4th. She also explained that on March 26th a memo was received revising the reimbursement process, which will take effect with the April reimbursement.

Copies of the July 2012 population estimates used in current programs was distributed and reviewed.

The March 2014 Kit Carson County bus schedule was distributed and reviewed. Terry asked for any comments or suggestions as to how this schedule can be improved to make it more user friendly. Terry also distributed and reviewed the new organizational chart, since we have several new members and it has been awhile since members have seen it.

Update on the Capital Equipment (buses) Applications

Terry said that she received a phone call on February 25th from CDOT advising that all 3 buses would probably be funded, but they provided no indication as to when official notice would be received. However, we did receive notice on March 21st that the application for FASTER matching funds for one Kit Carson County vehicle was funded. Terry distributed and reviewed the spreadsheet received with the notice.

SFY15 Funding Request for Aging Services

Copies of the tentative funding request for aging services was distributed and reviewed. After discussion, Terry asked for a motion on a recommendation to the ECCOG Board of Directors. Dave Crismon moved that an updated request reflecting correct numbers (when received by the state) be presented to the COG Board for approval. Motion was seconded by Nancyann Davidson and carried unanimously.

D & A Review

Terry reported on the preliminary findings of the review of the regional substance abuse program. Terry said that the City of Burlington and DDI programs were also reviewed. The review is a tool to assist transit programs in maintaining accurate and current up-to-date information. She said that no major findings were found in any of the programs.

Year-End Program Reports

Year-end reports for both the transit system and the aging services were distributed and reviewed.

FTA grant application for CFY 2015

Terry said that she will be attending a policy option workshop at CDOT headquarters in Denver on Monday, April 14th. Information on the 2015 admin/operating applications will be discussed, among other new/revised information. Terry indicated that she felt the 2015 application update would be due late April, based on past due dates. The SSTB has already reviewed and approved the 2014/15 two-year application and the 2015 update basically consists of updating numbers. This will be submitted by the deadline; however, if that deadline is before the May SSTB meeting, Terry will present it to the Board at its May meeting and ask for the board to ratify the decision to submit it before actual approval.

Staff Issues/Policy Update

Terry reported on current staffing issues/problems and ask the Board input/direction. Terry also discussed some issues regarding delivery of homebound meals and asked the Board to approve a policy clarification. Dave Crismon moved to approve the clarification/addition. Motion was seconded by Tara Gaynor and carried unanimously.


Board Member Concerns/Comments

No concerns/comments were noted

Next Meeting Date – April 10, 2014 – Lunch – IHOP, Limon

Loren declared the meeting adjourned at 2:19 pm.

Respectfully Submitted,



Beverly Newbanks, Secretary

Senior Services & Transit Advisory Board