

Senior Services & Transit Advisory Board Minutes  
Thursday May 9, 2013 Limon, Colorado

The meeting was called to order by Chairman Dick Wehrman at 12:45 p.m. In addition to Dick, board members present were David Crismon, Shelley Hornung, Loren Lambert, Darrel Schallenberger, Mary Curtiss, Beverly Newbanks and Nancyann Davidson. Board members absent were Vicky Miller, Bob Paintin, Edna Fross and Debbie Lamm. Staff member present was Annette Weber, Cheyenne County and Terry Baylie. Also present was Lenora Winslow from Eastern Colorado Home Care. Dick ask Darrel to lead the group in the pledge of allegiance.

Beverly moved to approve the February 14, 2013 Minutes; motion was seconded by Dave and carried unanimously.

**Add Agenda items/approve agenda**

Dick called for additional agenda items. Hearing none, Loren moved to approve the agenda; motion was seconded by Dave and carried unanimously.

**Senior and Transit Services Provided in 2012**

Included in Board packets is a summary of the services provided by ECCOG to the seniors in the four county- area, and well as services provided through the Outback Express public transit system. Terry Baylie, reviewed the numbers (for both programs), which also showed the units and service and number of clients for 2011 as a comparison. The Board did ask for clarification of “ADA eligible” trips, which Terry will email to Board members.

**Update on Purchase of 2012 Vehicles for Elbert County and City of Burlington**

Terry said that the vehicles for Elbert County and City of Burlington are, unfortunately, delayed until June. Terry said that ECCOG was pleased to learn that it was moved up on the financial tier from 2 to 3 (the highest) which now requires less paperwork to be submitted monthly. She also said that she attended a CDOT meeting on Thursday, April 4<sup>th</sup>, at which time a new process for applying for funds and requesting reimbursements was reviewed.

**Update for Part D Services**

Terry reported that she did meet with the Colorado East Community Action Agency’s Board of Directors to review the contract for Part D services. After discussion, it was mutually decided that COG would not offer a new contract in June for the next fiscal year. Instead, the AAA will provide this service in-house.

**State Unit on Aging Desk Evaluation**

Terry reported that a desk evaluation was conducted in January and Debby and Terry met with state staff in Limon on February 19 to clarify information submitted. Preliminary results were received on March 4. The AAA responded with factual errors on March 4<sup>th</sup>. A corrected summary was received on April 22, 2013. Terry said the AAA continues to struggle with making sure the menus meet the DRI standards set by the state, and after meeting with state staff, the agency contracted with a Denver area dietitian recommended by the State, who is familiar with the State’s Food Processor menu analysis program to analyze a series of cycle menus for the program. The agency will continue the contract with the local dietitian for counseling and education duties. Terry next reviewed the changes necessary to the AAA’s policy and procedure manual, as well as some additional policy “clean-up” changes. The Board did request a definition of “dependent” as it relates to the nutrition program section and Terry will get the definition and email it to Board members. Nancyann moved to approve changes to the P & P manual; motion was seconded by Dave and carried unanimously. The correction action plan was approved by the State on April 24, 2013.

### **Sequestration Impact on Aging and Transit Services**

Included in Board packets was a spreadsheet showing the anticipated Federal funding cuts due to sequestration, and anticipated increase in State funding. Terry reviewed the spreadsheets, explaining that if SB 127 does not pass, the information will change. Terry said she has not heard from CDOT about possible sequester cuts.

### **Funding Request – Senior Programs**

Terry next reviewed the SFY 2014 (beginning July 2013) senior services funding request, and answered Board questions. Nancyann moved to recommend the request be submitted to the State by the May 24<sup>th</sup> deadline and pending favorable review by the ECCOG Board of Directors at its June 5<sup>th</sup> meeting. The motion was seconded by Dave and carried unanimously.

### **Funding Request – Transit System**

The funding request for the transit system for CFY 2014-15 is not yet available. CDOT has indicated it hopes to have the on-line application available by June 1<sup>st</sup> and the agency will have 45 days to complete and submit same. Included in Board packets is a preliminary application, using old forms. Terry reviewed the forms and answered questions. There were some changes in the request for funds to purchase replacement vehicles. Two vehicles were included in 2014 (Kit Carson County Burlington/Stratton) and one vehicle in 2015 (Kit Carson County Flagler). Terry said she met with the Kit Carson County Commissioners on May 8<sup>th</sup>, and after discussion of the vehicle condition and matching funds required, it was decided to apply for one vehicle only (Burlington based) in 2014 and one vehicle only (Stratton based) in 2015. The Flagler vehicle was tentatively moved on the replacement schedule to 2016. After discussion, Loren moved the Board recommend the ECCOG Board approve the funding application, with necessary changes discussed during the meeting. The motion was seconded by Dave and carried unanimously.

### **Senior Speak-Out XXXVII – Stratton**

The tentative agenda and registration information were included in Board packets. Terry asked Dick and Loren if either would be willing to serve as MC for the conference. Loren graciously agreed to MC the event. Loren also agreed to talk to Ken Sharp about the Travel Tours/Tip workshop. If Ken is unable to participate, Loren suggested the agency contact Roger Karspeck of the Lazy K Coach Company, who may be willing to provide this workshop.

### **Board Member Concerns/Comments**

None

**Next Meeting Date** –July 11, 2013 – Lunch will be at Ruby's at 11:30 am, with meeting to follow at the community building.

Dick declared the meeting adjourned at 2:16 pm.

Respectfully Submitted,



Nancyann Davidson, Secretary  
Senior Services & Transit Advisory Board